

**What can I do to prepare for the HCV Waiting list opening?**

1. You **MUST** have a valid email address. All waiting list correspondence will be completed via email. If you do not already have an email address, create an email account using Hotmail, Gmail, Yahoo, etc.
2. After you have established an email address, go to the applicant portal, and follow the instructions to register.

**What if I already have a registered account?**

RentCafe is our application software. If you have ever applied for housing assistance or low income/tax credit housing, there is a possibility that you are registered with RentCafe with another entity. You can register with the Marietta Housing Authority so that when the application is live, it will be easier to apply.

**What if I cannot remember the password of my registered account?**

Click the forgot password and an email will be sent to you, follow the instruction within the email to reset your password.

**What if I don't receive a password to reset?**

If you do not receive an email after you click the forgot password button, please contact the entity you registered with so that they can reset your password. MHA will **NOT** have access to your account and will not be able to reset your password.

**Can I apply when I register?**

No, the Waiting List will open at 9 AM on May 24, 2023. Registering before the waiting list is open, will make applying easier.

**Will you accept all pre-applications?**

All Pre-applications submitted during the open period will be entered into the computerized lottery.

**When will the computerized lottery take place?**

The computerized lottery will be done within 30 days of the closing date (May 26, 2023). If you are selected for the waiting list, you will receive an email stating that you **HAVE BEEN SELECTED FOR THE WAITLIST**. If you do not receive an email within the 30 days, that means that your application was not picked for the lottery.

If you do not receive an email from MHA by June 26, 2023, you were **NOT** selected for the HCV Waitlist. Please do not contact the housing authority if you **DO NOT** receive an email.